



HOUSING EXEMPTION APPLICATION

Returning Students

University policy states that all fulltime students must live on campus for three years or until the student reaches senior status or 21 years of age (must be attained prior to September 1st). Some students may be exempt from housing if they meet certain criteria.

All full time students wishing to be exempted from living on campus must complete this form each year until senior status is achieved. Filling out an application does not guarantee the exemption will be approved.

Name: _____ ID#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone #: _____ Student Cell Phone #: _____

Class Status for next term (Please circle): Soph Junior Senior Semester(s) application is for: _____

**For Meal Plan Exemption only, please provide your on-campus address: _____

SHU Email Address: _____ (Decisions regarding this application will be emailed to this address including approvals, denials, and requests for additional information.)

<i>Please Check:</i>	Reason for the Request:		Documentation Required:
	Residing with parent(s,) legal guardian, or person who claims the student as a "qualifying child" or "qualifying relative," within 35 driving miles of the University as determined by Google Maps (http://maps.google.com/)	⇒	Letter from parent/qualifying relative; Verification of Residency; Proof of Permanent Address; Copy of first page of most recent tax return
	21 years of age by September 1 st of the academic year requested	⇒	Attach a copy of Driver's License or ID to verify date of birth
	Senior Academic Status (88 semester hours or more)	⇒	Attach Transcript (may be unofficial)
	Married	⇒	Attach a copy of your Marriage License
	Dependant Child(ren)	⇒	Attach a copy of the child(ren)'s birth certificate(s)
	Veteran	⇒	Attach a copy of form DD-214

By signing, I agree the above information is correct and I have attached the proper documentation. I also give Siena Heights University permission to contact any individual named in the supporting documentation to substantiate the information.

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Date Reviewed: _____ Approved: _____ Denied: _____ Signature: _____

Reason for the denial: _____

Decision Letter sent: Yes or No Date entered into CARS: _____

Revised 05/01/17